

Village of Tequesta

345 Tequesta Drive
Tequesta, FL 33469



561-768-0700
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CONSTRUCTION MANAGER AT RISK SERVICES

PARKS 09-20

Addendum No. 2

9/15/2020

RFP DUE: SEPTEMBER 21, 2020 AT 2:00 PM

TO ALL VENDORS PROVIDING QUOTES FOR THIS RFP:

The changes, additions, substitutions, and/or deletions contained in Addendum No. 1 are hereby made a part of the Invitation to Bid Documents for the Construction Manager at Risk Services solicitation, fully and completely as if the same were fully set forth herein.

1. Sealed bid packages are to be delivered to the Village Clerk's Office or Utilities Customer Service desk prior to the deadline for submissions.
2. All bid packets must be ADA compliant and a copy of the accessibility report included and the ADA Acknowledgement attached.
3. Submittals must include a thumb drive of the complete RFP proposal that is ADA compliant

ATTACHMENTS

END OF ADDENDUM

Vice-Mayor Kyle Stone
Council Member Frank D'Ambra

Mayor Abby Brennan
Village Manager Jeremy Allen

Council Member Laurie Brandon
Council Member Bruce Prince

ATTACHMENT 1

RESPONSES TO BIDDER QUESTIONS

Question 1: On page 3, section 3d, part 1: please clarify if you are looking for a cost associated with preconstruction services.

Response 1: Correct – a fee for preconstruction services is to be included with the RFQ submittal package.

Question 2: On page 3, section 3d, part 2: what do you qualify under “general conditions” versus “other non-subcontracted, equipment or material cost” for this project? The later is typically under General Conditions.

Response 2: Other non-subcontracted, equipment, or material cost may be included under general conditions.

Question 3: Please advise if the five (5) reference letters being requested need to be from municipal clients only.

Response 3: While not required, every effort should be made to obtain referrals from municipal projects.

Questions 4: Addendum No. 1 indicates 2. All bid packets must be ADA compliant and a copy of the accessibility report included and the ADA Acknowledgement attached. Please clarify what documents, in addition to Exhibit E attached, the Village is requiring from the vendors to be included in the response. Not sure what an accessibility report is.

Response 4: Each bid packet should include one thumb drive that has a fully ADA complaint submittal package. You can hire a company to do this and they will provide an accessibility report. If you do not wish to hire a company, you can do it internally using the ADA accessibility function in Adobe Acrobat Pro. Adobe will allow you to run an accessibility report that should be included with your submittal. Should you wish to use an outside company to remediate your document, the Village uses Able Docs, Adam Spencer, 1-905-318-6800 ext. 221. You are not required to use AbleDocs and can use any company you wish or do it internally using Adobe.

Question 5: The attached Exhibit B – Contractor’s Questionnaire appears to be missing wording under the Proposed Cost section, line under General Conditions. Can the Village please clarify what this is asking for or reissue this form.

Response 5: The last line under the Proposed Cost section has been intentionally left blank. This line may be left blank or used for any miscellaneous items pertaining to preconstruction services that the proposer may want to identify.

Question 6: On page 2 of 6 of the RFP, Item c. Revenue, Bonding and Insurance Review states that we are required to submit financial statements for the past 5 years. Since we are a privately owned company, our financial statements are confidential. Rather than include them within our submittal, is it acceptable to submit them under a separate sealed envelope for the eyes of the selection committee only?

Response 6: The Proposer may submit the financial statements separately. These financials are exempt from Florida Public Records law, pursuant to Section 119.071, F.S.

Question 7: On page 3 of 6 of the RFP, Item d. Proposal states that we are to provide a cost breakdown of proposed general conditions, insurance, payment bonds and performance bonds, CM Fee, Profit and any other non-subcontracted equipment or material cost. Are we required to submit a number for just the items listed above, or are we required to submit a full estimate for the entire project?

Response 7: Please provide a number for just the items listed above.

Question 8: Under item c. Revenue, Bonding, and Insurance Review - 1) The Firm shall submit a financial statement identifying revenue for each of the past five (5) years including a projection for 2020. Can you please confirm if the Village is requesting only a list of the revenue amount for the past five years and projection for 2020 or actual financial statements for the past 5 years.

Response 8: Full set of financial statements, i.e., balance sheet and profit and loss statement.