

Village of Tequesta

345 Tequesta Drive
Tequesta, FL 33469



561-768-0700
www.tequesta.org

REASONABLE ACCOMMODATION NOTICE

A disabled and/or handicapped person (and qualifying entities, if applicable) may request a Reasonable Accommodation as provided herein.

The Village Council of the Village of Tequesta via Resolution 5-18 adopted a Reasonable Accommodation Policy to establish procedures for processing requests for Reasonable Accommodation in housing from the Village's Land Development Regulations, all other ordinances, and related rules, policies, practices and procedures, for persons that qualify as disabled and/or handicapped under Title VIII of the Civil Rights Act of 1968 (FHA), the Fair Housing Amendments Act of 1988 (FHAA), the Florida Fair Housing Act (§§ 760.20-760.37), Florida Statutes, and Title II of the Americans with Disabilities Act (42 U.S.C. Section 12131, et. seq.) (ADA), as these laws may be amended from time to time.

Any person who is disabled and/or handicapped, or qualifying entities, may request a Reasonable Accommodation, pursuant to the procedures set out below.

A request for Reasonable Accommodation by a disabled and/or handicapped person or qualifying entity (hereinafter the "applicant") may be submitted in writing and/or on an application form provided by the Village, or may be submitted verbally. All requests for Reasonable Accommodation shall be submitted to the Village Clerk's Office. The Village encourages requests for Reasonable Accommodation to be made in writing in order for the Village to obtain all information necessary to process a request without delay. The Village shall assist applicants who need help filling out the application form, and may fill out the form for applicants who are making a verbal reasonable accommodation request. If the Village Clerk's Office receives a verbal reasonable accommodation request, such answering staff member shall prepare a written statement, such as filling out the written application form, indicating that the request was made verbally, the date/time of such request, and the contents of such request. The staff member shall sign any written statement. Application forms shall be made available in the Village Clerk's Office located at 345 Tequesta Drive, Tequesta FL 33469, and on the Village's website at www.tequesta.org. The Village Clerk's Office also shall assist applicants, upon request, in downloading and making copies of application forms, and reviewing the application contents. Assistance in completing application forms shall include interpretation services upon request.

For a copy of the resolution, visit our website at www.tequesta.org or call the Village Clerk's Office at 561-768-0440.

Vice-Mayor Frank D'Ambra
Council Member Steve Okun

Mayor Abby Brennan
Village Manager Michael R. Couzzo, Jr.

Council Member Tom Paterno
Council Member Vince Arena