



# Village of Tequesta

## Authorization Agreement for ACH Debits

Please check one:            Enroll            Withdraw            Change Bank Accounts

**A voided check must be attached to enroll or change bank accounts**

**Customer Name(s)** (as it/they appear on your bank account)

**Service Address** (residential only – include city, state and zip)

**Mailing Address** (include city, state and zip)

**Customer Account Number** (located on the side left of bill)

**Contact Phone Number**

**Email address**

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I (We), the undersigned, hereby **authorize the Village of Tequesta**, to initiate debit entries and/or correction entries to our checking account at the bank/depository named below. The ACH Debit transaction will take place on the **28<sup>th</sup> of each month**. If the 28<sup>th</sup> should fall on a weekend or holiday, the ACH Debit transaction will take place on the next business day.

The authorization is to remain in full force until the Village of Tequesta has received **written notification** from me (or either of us) of its termination in such time and in such manner as to afford the Village of Tequesta and bank/depository reasonable opportunity in which to act.

**Signature**

**Date**

**Signature**

**Date**

Please drop off (345 Tequesta Drive) or Email completed form to: [drick@tequesta.org](mailto:drick@tequesta.org)